September 24, 2024 – Regular Meeting Minutes

1. The Ascension-St. James Airport and Transportation Authority met on September 24, 2024, at the Louisiana Regional Airport with Chairman Kevin Landry presiding. Commissioners Malancon, Gaudin, Kallio, Hamilton and Settoon were all present and Airport Manager, Jason Ball, was also in attendance.
2. Agenda- Motion to accept as written made by Kallio seconded by Malancon
3. A motion by Commissioner Gaudin seconded by Commissioner Kallio to approve the meeting minutes from August; motion carried unanimously.
4. Presentations-
5. Finance- Mr. Ball provided the annual revenue/expenses report and discussed all items. Lease income is steady and up to date. Pay roll will change a bit due to change in staff. Motion to approve the finance report was made by Com. Kallio , 2nd by Com. Malancon, motion passed.
6. Legal- Kenneth is continuing to monitor the situation with PP and the Parish.
7. Engineering: Jeff Sumner provided updates for each project. We need to fit in the design of a 16 unit T hangar into our CIP. South Apron is in Final Design and will be ready to go out for bid soon. The Box Hangar project is on schedule and steel will be delivered soon. Terminal Apron Expansion documents are being executed now. The issue with the fuel tank could be remedied with setting the new tank next to the old tanks and pipe to the dispenser.
8. Operations- Our new hire is Skylar and she is a student pilot and will be with us full time.
9. Chairman:
10. Airport Manager: Mr. Ball said that the airport made out well with the storm. Audit is done but auditors missed the deadline and needed to get an extension. Jason showed the choices for the new bathroom tile.
11. Old Business:
    1. Lease Policy- Jason will try to come up with some suggestions for leasing the box hangars
12. New Business:
    1. Resolution for Terminal Apron Expansion Project. Com. Kallio moved to approve the resolution as written, 2nd by Com. Settoon, passed
13. Next meeting scheduled for Tuesday October 15, 2024.

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Kevin Landry, Chairman Felix Boughton, Secretary